

**INFORMATION CLAUSE OF AP Solutions GmbH sp. z o.o. Branch in Poland**  
**[service provider – self-employed, employees and representatives]**

**PERSONAL DATA CONTROLLER**

The controller of your personal data is **AP Solutions GmbH sp. z o.o. Branch in Poland** having its registered office at Konstruktorska 12, 02 – 673 Warsaw, Poland (named hereafter the „Controller”).

You can contact the Controller by post mail to the following address **Konstruktorska 12, 02 – 673 Warsaw, Poland.**

**DATA PROTECTION OFFICER**

The Controller has appointed the Data Protection Officer. You may contact the DPO:

- a. via e-mail to the following address: **iodopl@mondial-assistance.pl**
- b. by post mail to the following address:  
**Data Protection Officer,**  
**AP Solutions GmbH sp. z o.o. Branch in Poland Konstruktorska 12**  
**02 – 673 Warsaw, Poland**

**PURPOSES AND LEGAL BASIS FOR PROCESSING PERSONAL DATA**

The Controller will process your data for the following purposes:

- a. to conclude and perform a contract (legal basis for processing: Article 6(1)(b) of the GDPR\*)
- b. Fulfillment of obligations (e.g. tax, accounting, administrative) resulting from the law (legal basis for processing: Article 6(1)(c) of the GDPR\*)
- c. Fulfillment of the Controller's legitimate interest in entering into and performing a contract with a service provider of the Controller whom you represent or when you act as an employee of a service provider designated as a contact person in a contract with the Controller (legal basis for processing: Article 6(1)(f) of the GDPR\*)
- d. when applicable in your case - for the purpose of establishing, investigating and defending against claims (legal basis for processing: Article 6(1)(f) of the GDPR\*)
- e. when you are our service provider - for the purpose of conducting an analysis with respect to the applicability of financial sanctions before and after the establishment of a business relationship (legal basis for processing: Article 6(1)(f) of the GDPR\*, and our legitimate interest is to mitigate the risks associated with the applicability of financial and economic sanctions)
- f. where the contract includes car assistance services - to enable car assistance customers to track the location of an approaching roadside assistance vehicle and to optimize the roadside assistance vehicle management process (legal basis for processing: Article 6(1)(f) of the GDPR\*, and our legitimate interest is to enable car assistance customers to track the location of an approaching roadside assistance vehicle and to optimize the roadside assistance vehicle management process).

**PERSONAL DATA CATEGORIES AND SOURCE OF THEIR OBTAINING**

The Controller will collect and process the following personal data obtained directly from you, from a service provider you represent or who you are an employee of, or from publicly available registers (KRS, CEIDG):

- **representative or employee of the service provider:**
  - a. Name, surname
  - b. Official position / function in the representation body / scope of authorization of the attorney / type of proxy
  - c. Address of the employer / workplace
  - d. E-mail address (business)
  - e. Phone number (business)
  
- **service provider (self – employed)**
  - a. Last name, first name
  - b. PESEL
  - c. Address of registration and residence
  - d. Date of birth
  - e. Gender
  - f. Identity document number
  - g. Telephone number
  - h. E-mail address
  - i. Credit/debit card and bank account information
  - j. Information on business activity
  - k. Information about the vehicle (including VIN, vehicle registration number)
  - l. if using the Allianz Provider App - location data, IP address, data about the device on which the app is installed.

## RECIPIENTS OF PERSONAL DATA

Personal data may be disclosed by the Controller to entities authorized by law and entities processing personal data at the request of the Controller (e.g. other companies from the Allianz Group, service providers: legal, IT, archiving, entities providing financial and accounting services, postal services, document management, technical consultants, service technicians, as well as policyholders, insurance companies, co-insurers, reinsurers).

In addition, we may share your personal information in the following cases:

- a. in the event of a planned or actual reorganization, merger, sale, joint venture, assignment, divestiture or other disposition of all or part of our business, assets or inventory (including as part of bankruptcy or similar proceedings) or
- b. in order to comply with a legal obligation.

## DATA STORAGE PERIOD

**[representative or employee of the service provider]:** Your personal data will be processed for the duration of the execution of the concluded contract with the service provider and then until the expiration of the limitation period for claims arising from the contract with the service provider. After this time, your personal data will be irretrievably deleted or anonymized, unless the Controller's obligation to continue processing them is based on the law (e.g., for the time specified by financial reporting regulations or the limitations on claims). The limitation period on claims for is most often 6 years.

**[sole proprietorship service provider]:** We will keep your personal data for 6 years from the date of completion of the contract or resolution of your complaint. The 6-year period is based on the established limitation period for claims in Poland.

We will not keep your personal data for longer than necessary and will only keep it for the purposes for which we obtained it.

## IS THE PROVISION OF DATA YOUR OBLIGATION?

Providing personal data is not your obligation, but it is a condition to conclude and perform the agreement with the contractor.

## PROCESSING OF DATA OUTSIDE THE EUROPEAN ECONOMIC AREA

Your personal data may be processed within or outside the European Economic Area (EEA), subject to contractual restrictions on confidentiality and information security, in accordance with applicable data protection regulations. We will not disclose your personal data to persons who are not authorized to process it.

The transfer of your personal data for processing by another company from the Allianz Group outside the EEA will each time take place in accordance with the approved binding corporate rules in the form of a document entitled Allianz Privacy Protection Standard (BCR of the Allianz Group), which ensure adequate protection of personal data and are legally binding. binding on all companies from the Allianz Group. Allianz Group BCR and the list of Allianz Group companies that are bound to use them can be found at [www.allianz.com/en](http://www.allianz.com/en). In the event that the Allianz Group BCRs are not applicable, we will take appropriate steps to ensure adequate protection of your personal data transferred outside the EEA, at the same level as provided in the EEA. If you are interested in the safeguards we use in the event of data transfer outside the EEA (e.g. standard contractual clauses), please contact us as described in point 2.

## RIGHTS OF PERSONS WHO THE DATA CONCERNS

As far as permitted by the applicable regulations, you have the right to:

- a. access to the content of personal data and receive a copy thereof,
- b. rectify them,
- c. deletion,
- d. processing restrictions,
- e. raise an objection,
- f. lodge a complaint with the authority competent for the protection of personal data (in Poland it is the President of the Office for Personal Data Protection, contact details available at: <https://uodo.gov.pl>).

To exercise the above rights, you may contact the Controller or the Data Protection Officer in the manner indicated in this Information.

## HOW OFTEN DO WE UPDATE THIS INFORMATION CLAUSE?

This information clause is regularly reviewed and updated. We will ensure that an up-to-date version is always available on our website: <https://mondial-assistance.pl/ochrona-danych-osobowych>, and, in addition, we will inform you personally of any important change that may affect you. This information clause was last updated on **02 December 2024**

*\*GDPR - Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (Journal of Laws of the EU, L 119z 04.05.2016, p. 1 and Journal of Laws UE L 127 of 23.05.2018, p. 2) - referred to in this Notice as "GDPR"*